GENERAL GUIDELINES DURING PLACEMENTS: -

The complete responsibility of Placement is on the students, the TnP being only the facilitator. The meaning of facilitation has to be clearly understood here. In all circumstances, it does not imply that TnP assures Placement to all students.

Placement activities encompass all measures taken at TnP related to the final and Summer Internships of all the students. These activities are all meant for the students. Performed in conjunction with the faculty and management of TnP.

- Design and printing of the Placement of the brochure
- Developing the electronic copy (PDF version of the Placement Brochure)
- Interaction with potential recruiters
- Conducting recruitment survey(s) during the Summer Internship
- Placement Presentation (s) at various Companies
- Organizing resume Writing/GD/Interviews skills development sessions
- Developing and maintaining student resume books
- Allocation of companies to student groups
- Coordinating all the activities related to Placement
- Monitoring the progress of Placement activities at regular intervals

Participation of the entire batch in the Placement activities (Defined vide Rule No.2) is mandatory. Any student found abstaining from the Placement activities would become ineligible for Campus Placements and he /she would not be given any recruitment facilitation under any circumstances.

If a student is short-listed by the Company directly from the Recruitment Guide / Recruitment facilitating website, it would be optional for the student to appear in the interview. But this would be subject to review by the Head – TnP for each individual case and the decision taken by the TnP Board would be binding for the student.

Though Companies select individual students Campus Recruitment is a team effort. Hence, all students while interacting with the companies for Placement will represent the Institute and not Himself / Herself. Students found guilty of doing so, would be immediately debarred from further Placement assistance.

All students should register on ERP for placement. It is the responsibility of students to enter the correct data at the time of registration and upload their best resume. One can use the template available on the Dept of T&P Page.

FAQ DURING PLACEMENTS:-
1.   Dept of T&P collects the data of eligible and interested students for a particular company. The Dept along with a team of SPRs coordinates the placement activities for sloe learners.
2.   Is our information safe?
The data of the students are entered into the institute ERP and all the safety protocols available to institute employees & students apply online.

3.   How TNP officer can post the placement drive information?

On the ERP portal, there is an option for placement registration under the placement column we add companies to register.

4. How T&P officer confirm the registration and track other details of students?

No. only eligible students who fulfill the criteria set by the recruiter can only see the job post and apply for the same.

5. What kind of data reporting is provided by TNP?

Tnp is designed in such a way that, it provides meaningful data insight of placement. It includes the eligibility criteria, annual CTC, bond with the company, which branches are eligible, and so on.

6. Is it possible for students to update their information if already registered and approved by TNP?

Yes, Students' data is always dynamic, we allow to edit the data by students any time through student login on ERP. Updated information again needs to verify by T & P coordinator.

7. Are students able to print their up-to-date resumes?

Yes, we advised students to fill in the profile information incorrectly and adequate manner with all due details. Our resume generator feature generates the latest resume.

8. In how many companies we can appear during the placement drive?

A student can apply to as many companies as he/she would like to but at the same time, if selected he/she would have to appear for the further selection procedure (viz. interview/ psychometric tests/ group discussions / any other selection tool) adopted by the Company, in the best of his / her spirits.

9. Can we appear for an interview if we are selected by another company?

No, you can't do so but if there is some reason that is valid on humanitarian grounds only then you can take permission from TNP.

10.   If a Student is having percentage less than 60% can he/she appear in any company during the placement drive?

 it all depends on the criteria set by the company if the student fits according to their criteria he/she can apply for the same. Students with a Cumulative Grade Point Average (CGPA) less than six would not be eligible for any Placement assistance from the Institute. CGPA here would always mean the latest CGPA available with the TnP till the respective semester a student is in.

Summer Internship Guidelines:-

Summer Internship is an important part of the program. The objective of the Summer Internship is to understand and apply the theoretical concepts in a practical environment and develop a better comprehension of the Corporate World. Summer Internship is also aimed at helping the students to acquire practical knowledge in the specialization area that they will be choosing for their future careers.

● Students are free to arrange their Summer Internship on their own. Following will be the process for the same:

● Students are required to inform TnP well in advance that they would be arranging their Summer Internship on their own.

● TnP will give a bonfires letter requesting the Company to accept the student for Summer Internship. However, this letter would be issued only on receipt of a type-written application clearly giving the Complete Details (Name, Title, First Name, Middle Name, Last Name, Designation, Company Name, Postal Address, E-Mail, Phone Numbers Board Numbers / Direct Numbers / Mobile Numbers and Web Address (necessarily in the same order).

- Each student will be assigned a faculty guide. Students must know about his/her faculty guide and interact with the concerned faculty before and during the Summer Internship.

- Student would be expected to arrange a meeting with his/ her faculty guide and industry guide to discuss the project in detail.

- Duly signed Synopsis (as per the University format) of the Project by the industry guide to be submitted to TnP either by the date specified by TnP or latest within a week of joining.

- Students are expected to have read the Summer Internship Guidelines given by the Academics Section/ TnP carefully and report to the concerned faculty guide regularly.

- All the students are required to send their weekly progress report to the TnP and a report to the faculty guide as per his / her guidelines.

- Please ensure that your industry guide has sent the duly completed Summer Internship Feedback Form to TnP latest by the date specified by TnP.

- The Final Report of the Summer Internship should be submitted latest by the deadline given.

- All the students are required to submit the Certificate of Completion from the industry along – with the project report.