



SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY

(CFTI- Deemed to be University, under the Ministry of Education, Govt. of India)

LONGOWAL -148106, DISTT. SANGRUR, PUNJAB, INDIA

DEPARTMENT OF TRAINING AND PLACEMENT

Ref. No. SLIET/T&P/2022/ 356-362

Dated: 15/09/2022

NOTICE

The department of Training and Placement of the Institute is going to organize "**Placement Preparation Program**" for UG- 2020 Batch. It will be going to benefit them in their future upliftment placement endeavours.

The Schedule of the "**Placement Preparation Program**" is mentioned below:

PROGRAM	VENUE	REPORTING PERIOD
Share the "BATON" *	Online	Every Sunday
GDPI*	GD Room T&P	Monday to Thursday (Based on Grouping)
Aptitude Test	MPH Hall	Every Saturday of Week
Seminars*	ISTE Hall	Every Friday of Week

All the details are provided below "**Annexures A, B, C, D, E**"


Academic Calendar of "Placement Preparation Program" will be shared in the respective group.

* **Share the "BATON"** is an alumni student program where alumni of SLIET are going to share their experience of industry and workplace.

* **GDPI** is a program that includes group discussions and personal interviews.

* **Seminars** are going to be an occasion where a professional expert is going to share knowledge and ideas of resume/CV making and experience/ Motivational Lecture.

- The Placement preparation program will be used to assess the candidate for the future placement related program for **Placement drive 2023-24**.
- All information related to the "**Placement Preparation Program**" will be provided in google classroom.


Ravindra K. Saxena
Head (T&P)

Copy to:

1. All HOD's (Engg. Depts.): with a request to circulate in your respective departments & request the course counselor to inform the concerned students & motivate for participations.
2. File Copy

ANNEXURE-A

SHARE THE BATON

Share the Baton is an interactive meeting with our institution's former students, and it is where the institution is proud to see its accomplished alumni. Our alumni community will share their experiences which they encountered after leaving the college on this occasion.

BENEFITS OF SHARE THE BATON

- The Alumni Network helps acquire advice and assistance regarding the academics or post-graduation guidance.
- The Alumni Reflection: The work of the alumni helps identify the college's influence and provide a positive approach for the future.
- Referrals from industry and colleges: - Our alumni are at notable positions in the various industries and their referrals help the next batches in college.

INSTRUCTIONS

- This event will be held **every Sunday**.
- Meeting platform includes Microsoft Teams and Google Meet.
- A poster with a registration link for the event will be shared on SLIET's Instagram page, Google classroom, LinkedIn page of T&P department, and all respective T&P WhatsApp groups of different branches.

ANNEXURE-B

GROUP DISCUSSION

Group Discussion (GD) is meant to assess the overall personality – thoughts, feelings, and behavior - of an individual in a group. A topic is presented to the group members for discussion. While the discussion is going on, panelists observe them and grades them. Through this observation, they judge the intellectual, social, leadership, and communicative skills of candidates taking part in the GD.

Rules and Regulation

- The presence of all the students is mandatory.
- Students should be properly dressed up.
- Students need to reach the venue 10 minutes prior with Id Card.
- All students will be informed about their schedule one day prior to their GD by their google classroom.
- Attendance of students will also be marked.
- All the absentees have to fill out ***Annexure- E***.

Note:

- Misbehaving while Group discussion leads to ***strict action by the T&P department***.
- Students should maintain the code of conduct.

ANNEXURE-C

APTITUDE – TEST

Aptitude Test Series is a topic-wise test series designed to help the pre-final year students of Sant Longowal Institute of Engineering and Technology to be more prepared and competent for their placement processes. Most prestigious companies are conduct Aptitude Tests as their first round of selection.

The Department of Training and Placement is conducting Aptitude Tests for the pre-final year students. The scores obtained will be used for placement related purposes in the future.

RULES OF TEST SERIES

- It will be conducted online on the phone or laptop in the multi-purpose hall (MPH).
- 12 tests will be conducted throughout the program out of which best of 9 will be considered for final grading.
- Tests will be conducted every Saturday.
- Syllabus and exam duration will be shared one week in prior to the exam through google classroom.
- It will be a Common Ranking System and the evaluation will be based on Percentage.
- All materials and information related to the tests will be published a week prior on the Google Classroom (i.e., syllabus, exam pattern etc.)
- If caught demonstrating improper behavior, a candidate is liable to be put on the ***Defaulter's list****.
- All the absentees must fill ***Annexure- E*****.

ABOUT CLASSROOM

- All Students should join Google Classroom with the official college email-ids.
- All the study material for the Aptitude Test (Videos lectures, pdfs, etc.) will be shared on the Google classroom.
- All the important instructions (Seating arrangement, Exam Timing, etc.) regarding Aptitude Test Series will be uploaded to the classroom.

Note: -

- Bring your pen and 2 A4 size blank sheets for rough work (additional sheets are not allowed)
- Report with your ID cards at the venue.
- Students must ensure that their devices have sufficient battery with proper internet data.

****Defaulters' list*** will be shared in the classroom, and they must fill Annexure E. It also includes students who are not present offline but gave the test online.

*****Annexure-E*** will be submitted to your respective SPRs.

ANNEXURE-D

SEMINAR

Seminars is going to be organized for a day or a couple of days, with the aim of bringing together subject experts and industry professionals to share expertise and ideas.

The "**DEPARTMENT OF TRAINING AND PLACEMENT**" of Sant Longowal Institute of Engineering and Technology (SLIET) is glad to announce that we are going to conduct seminars for the UG-2020 batch students. This will lead to higher productivity and fulfillment of their goals.

IMPORTANCE OF SEMINARS

As we are working together for enhancing the placement record of students from our college and we know the issues faced by our students in getting the placements. We organized certain programs to make them fearless of facing hurdles.

The below-mentioned points depict the importance of seminars for students:

- The students will be helped by our mentor in structurally building their CVs right there on the spot.
- The mentor explained useful guidelines and techniques which are the key ingredients for an impressive CV.
- By organizing seminars, students will feel motivated to research and learn new things.

INSTRUCTIONS FOR THE SEMINARS

- Seminars may be held in the ISTE Hall/Seminar Hall T&P Department.
- A doubt session will also be held in which students can ask all their concerns without inhibition.

ANNEXURE-E



SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY

(CFTI- Deemed to be University, under the Ministry of Education, Govt. of India)

LONGOWAL -148106, DISTT. SANGRUR, PUNJAB, INDIA

DEPARTMENT OF TRAINING AND PLACEMENT

STUDENT USE

NAME:

PROGRAM MISSED:

DATE: __/__/__

DATE OF PROGRAM:

REGISTRATION NUMBER: MOBILE NUMBER:

DEPARTMENT:

☐ GCS

☐ GME

☐ GIN

☐ GCT

☐ GEC

☐ GFT

☐ GEE

REASON (explain in brief):

.....
Signature of Student

Note: - Student should have to submit this to their respective SPRs and JSRs

OFFICE USE

NAME:

REGISTRATION:

DEPARTMENT:

STUDENT MOBILE NO:

REASON:

PROGRAM MISSED:

DATE OF PROGRAM:

.....
signature