



**SANT LONGOWAL INSTITUTE OF ENGG. & TECH. LONGOWAL**  
**DEEMED UNIVERSITY, UNDER MHRD, GOVT. OF INDIA**  
**DEPARTMENT OF TRAINING & PLACEMENT**

Ref. No.SLIET/T&P/2016/1082-1113

Dated: 20.10.2016

**OFFICE ORDER**

The following persons have been deputed as Departmental Industrial Training Coordinators for supervising industrial training of students of ICD, Degree and MBA programmes:

S.No	Names of Training Coordinator(s)	Branches/Programmes	Department
1	Ms. Preetpal Kaur, AP (CSE)	ICD-CDE	Computer Science Engineering
	Mr. Manminder Singh, AP (CSE)	GCS	
2	Mr. Vinod Kumar Meena, AP (CT)	ICD-CPT	Chemical Technology
	Ms. Subita Bhagat, AP (CT)	GCT	
3	Er. Vivek Harshey, AP (ECE)	ICD-CSME	Electronics and Communication Engineering
	Er. Sarabjeet Singh, AP (ECE)	ICD-CTV	
	Dr. Ajay Pal Singh, ASP (ECE)	GEC	
4	Mr. Diljinder Singh, ASP (EIE)	ICD-CEN	Electrical and Instrumentation Engineering
	Mr. Raj Kumar Garg, AP (EIE)	ICD-CSMM	
	Dr. Ashwani Kumar, ASP (EIE)	GEE	
	Dr. Manpreet Kaur, ASP (EIE)	GIN	
5	Dr. C.S. Riar, Prof. (FET)	ICD-CFP	Food Engineering & Technology
	Dr. Charanjiv Singh Saini, ASP (FET)	GFT	
6	Mr. Harish Arya, AP (ME)	ICD-CAC	Mechanical Engineering
	Mr. Sumit Kumar, AP (ME)	ICD-CAP	
	Mr. Anuj Bansal, AP (ME)	ICD-CFF	
	Mr. M.A. Akhtar, ASP (ME)	ICD-CWG	
	Mr. Surinder Kumar, AP (ME)	ICD-CTD	
	Mr. Majid, AP (ME)	GWT	
	Dr. J.S. Gill, ASP (ME)	GME	
7	Sh. Sunil Kumar, AP (ME)	ICD-CBM	Civil Engineering
8	Sh. Mandeep Ghai, AP (M&H)	MBA	Management & Humanities

**Following is the list of responsibilities of Departmental Industrial Training Coordinator:**

1. To provide guidance to students regarding Industrial Training; Choice of industry, need to maintain discipline and good conduct during training, etc.
2. Industrial Training Diary checking & attestation.
3. Result compilation of concerned programme (s).
4. To arrange timely viva-voce examination of trainees in co-ordination with the department.
5. The coordinator shall also visit the industries for the monitoring of Industrial Training.
6. Also to assist in the placement activities of the Department.
7. Identify at least 5 core industries where your students may be deployed for industrial training.
8. Update yourself regarding training duration & related rule time to time and conduct the related activities accordingly.
9. Take the initiative to conduct Industry Institute Interaction (III) activities in your department along the liaison with III Cell & placement officer of your department.

  
(Dr. Ravi Kant Mishra)  
Head (T&P)

**Copy to:**

1. Director cell... for kind information of the Director
2. Dean (Academics)... for kind information, please
3. Dean (SFW)... for kind information, please
4. HODs (CSE,CT,ECE, EIE, FET, ME and M&H) ... with a request to provide logistic support for above mentioned activities related with your department as requested by concerned Training Coordinators.
5. Training & Placement Officer... kindly coordinate the activities & update the office of undersigned on monthly basis
6. Officials Concerned
7. File Copy